Sammamish, Washington is a vibrant suburban community nestled on a plateau in the picturesque foothills of the Cascade Mountains — 20 miles east of Seattle. Established in 1999, Sammamish encompasses 20.4 square miles and is home to a very diverse population of approximately 65,000. Sammamish is frequently recognized for its friendliness and the high quality of life offered. Last year, CNN’s Money Magazine named it the ninth “Best Place to Live” in the United States. Additionally, in 2018 Sammamish was ranked as the safest city in the State of Washington by the National Council for Home Safety and Security.

While Sammamish is primarily a bedroom community, it features four distinct commercial districts including its Town Center and a variety of educational opportunities through a satellite campus of Central Washington University and three public school districts. The commercial base of Sammamish is anticipated to grow considerably with the development of future Town Center phases. The Town Center is envisioned as a gathering place for social interaction, with well-designed mixed-use development, cultural and recreational opportunities.

For more information, visit:  www.sammamish.us

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**Principal Planner**

**The City of Sammamish**

Sammamish Civic Campus

Apply by March 11, 2019

www.govjobstoday.com

For more information, visit:  www.sammamish.us
The Department

The Community Development Department is comprised of 29 FTE organized into the following divisions – Planning, Building, Permit Center, Code Compliance and Emergency Management. The Department also manages all contracted agreements for legal services including, general city attorney services, civil litigation, prosecuting attorney, public defender and domestic violence advocacy. The 2019-2020 adopted biennial budget for the Department including legal services is $13.41 million.

Key legislative initiatives for the Department in this period include updating development regulations, completing an Urban Forest Management Plan, developing small cell technology regulations, completing Comprehensive Plan update procedures and Shoreline Master Program updates.

Key operational initiatives for the Department in this period include developing a Permit Center customer survey, multiple continuous improvement initiatives, building code updates, developing code compliance rules of procedure, permit tracking software upgrades, GIS integration and staff development.

The Position

Reporting to the Director of Community Development or designee, the Principal Planner position is the most advanced in a professional planner classification series focusing on customer service, complex development permitting, environmental review, shorelines management, code development, continuous improvement initiatives and special projects. This position will provide mentorship and direct supervision of other profession planners.

The Principal Planner will be part of the Community Development Department’s management team and may on occasion serve as the Acting Director for the department. This position will serve as the primary Community Development Liaison to the Hearing Examiner and will intermittently work with City Council and Planning Commission as assigned. Additionally, this position will form important working relationships with other public agencies, City departments and divisions, stakeholders as well as the public to provide information and advice on sensitive community issues.

Please refer to the job description for specific details of this position.
The Ideal Candidate

Sammamish is seeking an energetic, collaborative, communicative, results-oriented candidate to serve as its Principal Planner. This individual will have extensive knowledge of land use planning principles, be well versed in applicable federal and state laws or equivalent, a deep understanding of municipal administration, ordinances, statutes and other legal processes.

To assist the Department in achieving its vision, the ideal candidate will set high expectations, lead continuous improvement initiatives as well as mentor, coach, and develop staff to deliver support and services as efficiently and effectively as possible. Finally, the ideal candidate will promote continuous training and cross-training in the Department and throughout the entire organization to optimize limited staff resources.

Education and Experience: To qualify for this position, applicants must have the equivalent to a bachelor’s degree from an accredited college or university with major coursework in land use planning, urban design, geography, environmental science or a related field and a minimum five (5) years of full-time professional experience in land use planning or closely related work, including at least two (2) years of direct supervisory experience. A master’s degree and local government experience is preferred.

Compensation & Benefits

The annual salary range for this position is $80,553 - $110,242 per year, DOQ which is currently under review. In recognition of the value its employees deliver to the organization, Sammamish offers a generous compensation and benefits package which includes:

- Ten paid statutory holidays plus one floating holiday per year;
- Management, vacation, sick and bereavement leave;
- Medical, vision and dental insurance for employees and their eligible dependents;
- Optional Flexible Spending Account;
- Employee Assistance Program;
- Life insurance;
- Retirement benefits though the Washington State Retirement System;
- Deferred compensation through an ICMA 457 program; and
- In lieu of participating in Social Security, the Sammamish participates in an ICMA 401(A) program.
How to Apply

Apply on-line immediately at
www.govjobstoday.com

Key dates for this position recruitment include:
• March 11, 2019: application materials due by 5:00 PM.
• May 1, 2019: target start date for selected candidate.

For questions and inquiries, please contact Jeff Thomas, Community Development Director at (425) 295-0520 or jthomas@sammamish.us

The City of Sammamish is an equal opportunity employer.